Minister with Children & Families (birth-fifth grade)
Job Description
Second Baptist Church, Little Rock, AR

The Minister with Children and Families is responsible for providing leadership, oversight, and care to children of Second Baptist Church (2BC) from birth to fifth grade and their families. This minister will work primarily as the preschool and children's minister of the congregation. This minister will report to the Pastor and Associate Pastor with Students and Families and will be a part of the pastoral staff and will be held to the corresponding standards. This is an entry level position that would best suit a seminary student, a recent seminary graduate, or a person of faith interested in pursuing further studies and work in ministry.

Ministry with Children and Families

Work with all the children of the church (birth-5th grade), their families, and volunteers to build a **community** where all children have a place to belong and feel safe to be who they are by:

- Coordinating fun community-building activities throughout the year (Fall Fest, Easter Egg Hunt, Back to School Bash, etc.)
- Celebrating important milestones (Promotion Sunday, graduations, and other rites of passage);
- Communicating regularly with children and parents;
- Being present in the lives of the children and their families (attending extra-curricular activities, attending to pastoral care concerns, meeting for meals, etc.);
- Being a resource and pastoral presence to families;

Work with the children, their families, and volunteers to create space for our kids to explore their faith and grow as **disciples of Christ** by:

- Teaching Sunday morning Bible Study, as well as recruiting and equipping other teachers; researching and purchasing curriculum and maintaining a teaching schedule;
- Planning and teaching a Wednesday night formation time, as well as recruiting and equipping volunteers.
- Creating and leading other opportunities for discipleship throughout the year (Worship Our Way, camp, VBS, etc.)

Work with the church leadership to find ways for kids to act on their faith by getting involved in **missions** in their community and world by:

- Planning and implementing opportunities for integration with current local and regional mission partners;

Work with the church leadership to create opportunities for kids to lead and engage in **worship** by:

- Coordinating with the worship pastor to integrate kids into Sunday morning worship when appropriate;

Ministry to Larger Congregation

Contribute to the Collaborative Efforts of the Pastoral Staff by:

- Attending and contributing to weekly staff meetings;
- Contributing to worship leadership (Pastoral prayers, reflections, communion leadership, baptism, readings, etc.);
- Assisting in providing pastoral care to 2BC members as needed, particularly to children and families;
- Other duties as assigned.

Ministry through Digital Media

While not required, we would welcome a candidate with experience managing digital media for businesses or organizations. The position's compensation could be increased based on these additional responsibilities. If you don't have this experience, we still encourage you to apply.

Communicate information relevant to the life of the church through the church's online presence including social media and website:

- Create social media content that reflects our church's theology, ecclesiology, and culture;
- Document the life of the church by taking pictures at church services and events;
- Ensure all church publications adhere to the church's style guide;
- Create graphics for social media posts related to upcoming events;
- Oversee comments, tags, and other posts on social media;
- Respond to inquiries and messages placed on social media.